

FLIGHT ATTENDANT DUTY TRACKER HOW-TO GUIDE

The following steps will assist you in completing a Flight Attendant Duty Tracker (FADT) using the FRMP support portal

3) For Sleep quality: select Good if you felt completely rested and ready to go. Select Fair if you had to hit “snooze” or needed some time to get going. Select Poor if you hit “snooze” more than once or needed coffee or another legal stimulant to get moving or really didn’t want to get out of bed.

1) Select Aircraft Type and Tail Number from the drop down menus and list the Flight Number.

Flight Attendant Duty Tracker (FADT)

Aircraft Type	<input type="text" value="Select"/>	Tail Number	<input type="text" value="N176CA"/>	Flight Number	<input type="text"/>
Wake Up time (use Z time)	<input type="text" value="00:00"/>	End time (use Z time)	<input type="text" value="00:00"/>	Sleep quality	<input type="text" value="Select"/>
# of Time Zones Crossed (or shift of Wake Up Time)	<input type="text" value="Select"/>	Consecutive nights worked between 0200-0600	<input type="text" value="Select"/>	Flight Region	<input type="text" value="Americas"/>
Reschedule?	<input type="radio"/> Yes <input checked="" type="radio"/> No	Reserve Call In?	<input type="radio"/> Yes <input checked="" type="radio"/> No	Disruptive Passenger?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Received Brief From Captain?	<input checked="" type="radio"/> Yes <input type="radio"/> No	# of Consecutive Duty Days	<input type="text" value="1 to 5"/>	Comments	<input type="text"/>

Submit

2) Select the time nearest to when you woke up from the drop down. For the End time select the time nearest to arrival at the hotel or home.

4) Select the applicable choices for the remaining items and enter any comments about the flight duty day.